

Fill out this form and send to mes-studentservicesassistant@umich.edu. An official email from the student and faculty mentor can serve as approval of this agreement in lieu of a signature. Printed copies can be brought to 4111 South Thayer Building.

## Department of Middle East Studies Mentoring Agreement Form

|                                 |               |
|---------------------------------|---------------|
| Printed Name of Student Mentee: |               |
| UMID:                           | Uniqname:     |
| Expected Term of Graduation:    | Today's Date: |
| Printed Name of Faculty Mentor: |               |

Students are responsible for requesting appointments with mentors at least once each semester in order to discuss academic plans. Ideally, students should bring an unofficial transcript to this meeting or another document tracking progress. Students are encouraged to consult with mentors regarding the Honors program, summer internships, career paths, and other questions.

During appointments, the student and the faculty mentor should consider how current and previous coursework create a coherent degree program and discuss how that coherence can be sustained through future courses. If a leave or sabbatical takes the mentor off-campus, the student and mentor should work together to come up with an alternate way to maintain the current mentorship agreement or select a replacement faculty mentor.

Responsibility for advising students about departmental rules and regulations lies with Undergraduate Advisors. Students should make appointments through the online system for transfer/study abroad credit approval, senior releases, and anything that requires a formal record and access to the online advising file.

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Student Signature

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Faculty Signature